



ASSEMBLY MEMBER
CRISTINA GARCIA
 58TH DISTRICT

INTERNSHIP APPLICATION SHEET

Thank you for your interest in our internship program. Please note this is an unpaid position with a minimum time commitment of 20 hours per week. Applicants must be attending or have graduated from a college or university; the internship is not open to high school students.

<u>Personal Info</u>		<u>Emergency Contact Info</u>	
Name		Contact Name	
Street Address		Relationship to you	
City, State, ZIP		Street Address	
Phone		City, State, ZIP	
Email		Phone	
Languages spoken		Email	

Education:

College/University: _____
 Major/Minor/Area of Focus: _____
 Graduation Date/Expected Graduation Date: _____

Please check all areas of interest to you:

Education Labor Women's Issues Environment Health Transportation
 Business Water & Utilities Women's Issues Veterans Public Safety Housing
 Constituent Services Other: _____

Have you had experience with the following office essentials?

Microsoft Outlook Microsoft Word Microsoft Excel Microsoft Power Point
 Copy Machine Fax Machine Filing Documents Data Entry Mail Merge

Cover Letter

Please address the following topics:

- Why do you want to intern for Assemblymember Cristina Garcia?
- What are you looking to get out of this internship experience?
- What are your long-term goals?

Submit this completed application sheet, a resume, and a cover letter to:

For Capitol Office internships:

Mandi Strella - State Capitol, P.O. Box 942849 Sacramento, CA 94249-0058
Phone (916) 319-2058, **Fax** (916) 319-2158, **Email** Mandi.Strella@asm.ca.gov

For District Office internships:

Christopher Craig - 8255 Firestone Blvd. Suite 203, Downey, CA 90241
Phone (562) 861-5803, **Fax** (562) 861-5158, **Email** Christopher.Craig@asm.ca.gov